



**Racine Kenosha Community Action Agency, Inc.  
Volunteer Application**

Application of (circle one): Student Intern Community Volunteer Professional Volunteer

Program interest: \_\_\_\_\_

Length of your volunteer commitment: \_\_\_\_\_ hours \_\_\_\_\_ days \_\_\_\_\_ months

Or specific event: \_\_\_\_\_

**Contact Information**

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email address: \_\_\_\_\_

**Education/Training Background**

High School: \_\_\_\_\_

Technical Training: \_\_\_\_\_

College/University: \_\_\_\_\_

Relevant Hobbies/Special skills: \_\_\_\_\_

Are you bilingual? \_\_\_ Yes \_\_\_ No If yes, what other language(s) do you speak?

**Person to Notify in Case of Emergency**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

**Our Policy**

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age or disability.

**Safety for our Clients**

In our continuing effort to provide a safe environment for our clients, staff, volunteers and visitors, we screen volunteer applicants by checking the Wisconsin Circuit Court Access, the Wisconsin Department of Corrections Sex Offender Registry and the National Sex Offender Registry.

**Please answer Yes or No to each question:**

*(Answering "Yes" does not automatically disqualify you from volunteering. Any "Yes" answer will require additional information. If you have answered "Yes" to any of the questions above, you must attach supplemental information providing full details. Include any court records or police reports regarding criminal convictions.*

Have you ever been convicted of any crime against children or other persons? **Yes No**

Have you ever been found by a court in any dependency proceeding to have physically or sexually abused or exploited any minor or vulnerable adult? **Yes No**

Have you ever been convicted of a drug-related offense? **Yes No**

Have you ever been convicted of any crime - felony or misdemeanor? **Yes No**

If yes, please explain:

\_\_\_\_\_

Are any criminal charges currently pending against you? **Yes No**

If yes, please explain:

\_\_\_\_\_

I certify that I have never been convicted of a crime against or involving children or vulnerable adults. I understand that false statements or failure to provide accurate information will result in my immediate dismissal from volunteering for RKCAA and any of its programs.

\_\_\_\_\_  
Volunteer Signature Date

**OFFICE USE ONLY**

- Wisconsin Circuit Court
- Wisconsin Department of Corrections Sex Offender Registry
- National Sex Offender Registry

Based on the results of my review: **I do** **I do not** recommend the applicant be approved.

Applicant is accepted as a volunteer to serve as a volunteer unless circumstances warrant for termination.

- Notification given to volunteer
- Copy of letter and application filed

Staff Initials: \_\_\_\_\_